



DEPARTMENT OF THE ARMY
UNITED STATES ARMY FINANCE SCHOOL
10000 HAMPTON PARKWAY
FORT JACKSON, SOUTH CAROLINA 29207-7025

ATSG-FSF

10 March 2005

MEMORANDUM FOR Students Attending Finance Captains' Career Course (Reserve Component) Class 01-05

SUBJECT: Welcome to the Finance Captains' Career Course (Reserve Component)

1. Welcome to Fort Jackson, the Finance School, and the Finance Captains' Career Course (Reserve Component). Congratulations on your successful completion of FCCC-RC phase I, which is a pre-requisite to attend the resident Phase II training.
2. Though your report date is 10 July, 2005, your first class will convene on Monday, 11 July, at 0730. We will meet in Room 401, Gates-Lord Hall (Building 10000), of the Soldier Support Institute. The building is located on top of the hill with the big water towers. (See map of various Ft. Jackson Locations under the welcome packet tab on the FCCC-RC page of the Finance School website: <http://finance.army.mil>.) Our classroom is located on the first floor of the middle wing (second floor of the building). The uniform for the course is the Battle Dress Uniform (BDU).
3. We have arranged lodging for you. However, due to the current student load, you may reside off-post at a contracted facility. For this reason, we highly encourage you to acquire a rental car or drive your POV for the duration of your stay at Fort Jackson. For questions regarding your lodging, please contact the Fort Jackson Welcome Center at (803) 751-9802 or toll-free 1-800-276-6984. When you arrive at Fort Jackson, report to the Welcome Center (building 4394) for your lodging assignment.
4. Your most significant expense during FCCC-RC (aside from lodging and rental car) will be meals. The Officer's Club, the NCO Club, and Burger King are available on post. Additionally, there are several restaurants located within a five-mile radius of post. There is no consolidated dining facility on post.
5. Please bring copies of your orders, your Phase I completion certificate and your local address (hotel, room number, and phone number) to the first class for in-processing. You MUST have completed Phase I, or you are not eligible to attend the resident phase.
6. Alpha Company will conduct an official weigh-in for the course on the first day of class. Ensure you bring the Army Physical Fitness uniform with you to class on Monday for this weigh-in. If you feel you may be close to the allowable percent body fat, I urge you to watch what you eat and exercise during the time you have before the class begins. We will not allow you to enroll in the course if you exceed the body fat standards. Additionally, we will conduct an Army Physical Fitness Test on Tuesday the 12th. We will also conduct physical fitness training each morning, Monday - Friday, before class.
7. The course pace is extremely vigorous. You should arrive here ready to go. You will take exams in Accounts Payable and Disbursing. Additionally, you will have writing assignments,

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and take-home exercises that pertain to finance technical areas covered in class. I encourage you to review Phase I material before you arrive.

8. I look forward to meeting you and will be happy to assist you in any way possible during your stay here at Fort Jackson. Many questions about the finance school and your course can be answered at <http://www.finance.army.mil>. (Click on course info and then click on FCCC -RC) Please email me with confirmation of your attendance and any questions you have about the course. My email address is bill.schuyler@us.army.mil. You may also reach me at work at (803) 751-8273, DSN 734-8273 or at home (803) 781-9573 if you have any questions or are experiencing any problems getting settled in.

Sincerely,

//////ORIGINAL SIGNED//////

WILLIAM S. SCHUYLER JR.

CPT, FC

Course Director